

ATI Job Profile

Assistant Controller

Location: Novi, MI USA

ATI is an international corporation seeking an initiative-taking individual to fill a position on our global accounting team at our world headquarters in Novi, Michigan.

Responsibilities

- Prepare Monthly Financial Statements for US entities (2)
- Reconcile US entity GL accounts
- Reconcile intercompany accounts
- Generate monthly management reports
- Calculate and maintain deferred revenue
- Responsible for the accuracy of all US accounts and trial balance
- Supervise in-house payroll, taxes, and workers' compensation audit
- Supervise compilation of R&D Study and year end reporting
- Assist team members with accounting resolutions
- Maintain fixed assets for US entities
- Assist Controller with various other projects as needed

Qualifications

The ideal candidate will have the following qualifications and skills:

Essential Skills/Experience

- BA in Accounting
- 5 – 10 years of accounting experience
- Proficient in MS Word, MS Excel, and Outlook
- Knowledge of accounting software for manufacturing industry
- Highly detail orientated

Desired Skills/Experience

- CPA or MA desired

Essential Non-Technical Skills

- Positive initiative-taking attitude and solid work ethic
- Effective communication skills
- Strong organizational skills
- Experience with Microsoft Office applications
- Willingness to follow processes and procedures
- Ability to work independently
- Able to collaborate with a team
- Ability to problem solve with minimal supervision
- Easily get along with others in a fun, friendly environment

Candidates who meet the preceding qualifications should email their resume to hr_us@accuratetechnologies.com.